

Check list for Registration & Residence Permit Application

Registration with Bürgeramt/Einwohnermeldeamt:

- White application form ('Anmeldung') that has been filled out and signed
- Original passport with valid German visa
- One photocopy of the original passport & the valid German visa

Residence Permit Application with Ausländerbehörde:

- Yellow application form that has been filled out and signed
- Valid passport with valid visa
- Confirmation of enrolment with Mannheim Business School (in German)
- Proof of adequate funds for the intended stay, in German or with a German translation if it is in a different language (bank statements of the last three months or the current bank statements (if the bank account is just opened); minimum average of €650 per month) or Sperrkonto statement
- Health insurance valid for the entire Schengen area with a minimum coverage of €30,000 (for the complete duration of study)
- Rental agreement (for the complete duration of study)
- Biometric (!) passport photograph
- Exact cash of €100 -120

Disclaimer:

While MBS does its best to compile all information carefully, MBS does not take any liability for the information being complete, correct, and up-to-date. The information shared is based on the current status the MBS is aware of and only serves as a generic guideline.